



## EUROPEAN COMMISSION

Directorate-General for Trade

Directorate B - Trade defence instruments.)

**LIMITED VERSION**

**VERSION OPEN FOR CONSULTATION**

*(tick box as appropriate)*

### **TEXTILE - SPECIFIC SAFEGUARD QUESTIONNAIRE**

**Company name:**

**Contact person at the company:**

**Intended for:** Traders / importers in the European Community<sup>1</sup>.

**Product concerned:** Certain textile categories, please refer to Annex I of the questionnaire

**Deadline for response :** 20 May 2005

**Officials in charge:**

**Name**

**Phone number**

**E-mail**

<mailto:TRADE-TEXTILES-SAFEGUARD@CEC.EU.INT>  
<mailto:TRADE-TEXTILES-SAFEGUARD@CEC.EU.INT>

**Address:**

European Commission

Directorate General TRADE-B-4

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Fax: 00 32 2 296 65.05

**PLEASE NOTE THAT THIS QUESTIONNAIRE HAS TO BE COMPLETED TWICE, ONCE AS A LIMITED VERSION AND ONCE AS A VERSION OPEN FOR CONSULTATION BY INTERESTED PARTIES. THANK YOU FOR FOLLOWING THE SUGGESTED FORMAT AS THIS WILL HELP TO TREAT THE INFORMATION EASILY AND CORRECTLY.**

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<sup>1</sup> Member States of the EU are: Austria, Belgium, Czech Republic, Cyprus, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxemburg, Malta, the Netherlands, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden and the United Kingdom.

## SECTION A - GENERAL INFORMATION ON YOUR COMPANY

### **A.1 Corporate information**

Name:

Legal form:

Address:

Telephone:

Telefax:

e - mail of contact person:

and indicate the names of the persons to contact and their function within the company

### **A.2 Structure of the company**

Please supply a chart outlining the hierarchical and organisational structure of your company and group. The chart should include all units (company chart)/ companies (group chart) and highlight those involved in the distribution, sales or other operations related with the products concerned. If there are company units in different locations, do not forget to mention the addresses, the activities carried out in each location and other relevant details.

### **A.3 Range of products**

List all of products traded by your company in the following table for the year 2004. Distinction should be made between the different "Categories concerned" identified below in Annex I.

<b>PRODUCT</b>	<b>volume * sold</b>	<b>% of total sales</b>
Category No		
Category No		
.....		
.....		
Other products		
Total products		

\* Please specify the volume unit ( kg, ton, per piece ....)

### **A.4 Financial statements**

- (1) Please indicate the financial year of your company and provide a chart of accounts. In case your accounting is computerised, please indicate the programme and the supplier.
- (2) Please attach the annual report for the last completed financial year accompanied by a set of audited accounts for each year. The audited accounts should comprise *inter alia* the balance sheet, the profit and loss account, the accounting policies, and the notes to the accounts and the auditor's report. If your accounts are not audited, please explain why and attach the above mentioned financial statements.

<b>SECTION B - DATA CONCERNING THE WHOLE COMPANY</b>
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**B.1 Total sales turnover (net free of taxes after all discounts)**

Please complete the following table:

<b>In currency*</b>	<b>2003</b>	<b>2004</b>	<b>Q1 2004<sup>2</sup></b>	<b>Q1 2005<sup>3</sup></b>
<b>Total company turnover</b>				
<b>Turnover inside the EU</b>				
<b>Turnover outside the EU</b>				

\* Please indicate currency

**B.2. Total company profitability**

	<b>2003</b>	<b>2004</b>	<b>Q1 2004</b>	<b>Q1 2005</b>
<b>Operating profit (A)</b>				

**B.3 Total employment**

Please provide the number of employees at the year end.

	<b>2003</b>	<b>2004</b>	<b>Q1 2004</b>	<b>Q1 2005</b>
<b>Number of employees (end of the period)</b>				

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<sup>2</sup> Q1 2004 refers to the first Quarter 2004.

<sup>3</sup> Q1 2005 refers to the first Quarter 2005.

<b>SECTION C – DATA CONCERNING EACH OF THE CATEGORIES AS DEFINED IN ANNEX I</b>
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**NB: This section should be completed separately for each Annex I category that you sell**

**C.1 Category**

Tick the category to which the data in this section refer

<b>Cat. 4</b>	<b>Cat. 5</b>	<b>Cat. 6</b>	<b>Cat. 7</b>	<b>Cat. 12</b>	<b>Cat. 15</b>	<b>Cat. 31</b>	<b>Cat. 115</b>	<b>Cat.117</b>
<input type="checkbox"/>								

**C.2 Total purchases value, net of all discounts and rebates, on an ex-works basis, of the category concerned**

	2003	2004	Q12004	Q1 2005
Purchases value of the category concerned inside the Community				
Purchases value of the category concerned from China				
Purchases value of the category concerned from other countries				
<b>Total purchases value</b>				

**C.3 Total purchases volume\* of the category concerned**

	2003	2004	Q12004	Q1 2005
Purchases volume of the category concerned inside the Community				
Purchases volume of the category concerned from China				
Purchases volume of the category concerned from other countries				
<b>Total purchases volume</b>				

\* Please specify the volume unit ( kg, ton, per piece ....)

**C.4 Total sales value, net of all discounts and rebates, on an ex-works basis, of the category concerned**

	2003	2004	Q12004	Q1 2005
Sales value of the category concerned inside the Community				
Sales value of the category concerned outside the Community				
<b>Total sales value</b>				

**C.5 Total sales volume\* of the category concerned**

In Volume	2003	2004	Q1 2004	Q1 2005
Sales volume of the category concerned inside the Community				
Sales volume of the category concerned outside the Community				
<b>Total sales volume</b>				

\* Please specify the volume unit ( kg, ton, per piece ....)

**C.6 Distribution system and channels of sale (in 2004)**

Please explain in general your company's sales channels and distribution network in the European Community (indicate the different channels of sale up to the first independent customer) for the "products concerned" and explain the basis for the categorisation of main customers. If you sell through related resellers give a detailed explanation of the circumstances.

	Percentage of turnover
Wholesaler/traders/service centres	
End user	
Other	

**C.7 Development of the conditions and terms of sales in the EU:**

Please indicate conditions and terms of sale applied in the European Community; on average, by your company, both to unrelated and related customers. Please also indicate the changes in the conditions of sales in the EU since 2003.

**C.8 Price setting and price development**

Please indicate how prices to both unrelated and related customers are established. Please also show in detail how the prices to your 3 biggest customers have developed since 2003.

**C.9 Minimum profit required**

Please indicate the minimum profit you consider necessary for the category concerned to enable production to continue allowing a reasonable profit before tax and to be able to maintain the level of investments. Indicate the level of profit as a percentage of the selling price.

**C.10 Profitability for this category of product**

In B.2 you are already requested to provide the total profitability. Please complete the table below preferable for the category concerned or for the nearest sector to which the category concerned belongs.

	2003	2004	Q1 2004	Q1 2005
Operating profit for the category concerned				

### **C.11 Employment**

Please provide the number of employees at the year end. This number should only include the employees involved in the production, sales and management for the category concerned and not include any up stream employment.

	<b>2003</b>	<b>2004</b>	<b>Q1 2004</b>	<b>Q1 2005</b>
Total number of employees related to the category concerned				

### **C.12 Orders**

Please provide the following data on the orders received by your company for the category concerned:

	1994 Q1	1995 Q1
Value		
Volume		

**SECTION D- CERTIFICATION**

I, the undersigned, hereby certify that the information contained in this response is complete and correct to the best of my knowledge and belief and I understand that the information submitted may be subject to audit and verification by the European Commission.

I am willing / am not willing to accept a visit from the Commission services to my premises to verify this reply.

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Date

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Signature of authorised person

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Name and title of authorised person

## ***ANNEX I – Product categories concerned by the investigation***

Product Category	Product Group	CN Codes
4	Shirts, T-shirts, lightweight fine knit roll, polo or turtle necked jumpers and pullovers (other than of wool or fine animal hair), undervests and the like, knitted or crocheted	6105 10 00, 6105 20 10, 6105 20 90, 6105 90 10, 6109 10 00, 6109 90 10, 6109 90 30, 6110 20 10, 6110 30 10
5	Jerseys, pullovers, slip-overs, waistcoats, twinsets, cardigans, bed-jackets and jumpers (others than jackets and blazers), anoraks, wind-cheaters, waister jackets and the like, knitted or crocheted	6101 10 90, 6101 20 90, 6101 30 90, 6102 10 90, 6102 20 90, 6102 30 90, 6110 11 10, 6110 11 30, 6110 11 90, 6110 12 10, 6110 12 90, 6110 19 10, 6110 19 90, 6110 20 91, 6110 20 99, 6110 30 91, 6110 30 99
6	Men's or boys' woven breeches, shorts other than swimwear and trousers (including slacks); women's or girls' woven trousers and slacks, of wool, of cotton or of man made fibres; lower parts of track suits with lining, others than category 16 or 29, of cotton or of man-made fibres.	6203 41 10, 6203 41 90, 6203 42 31, 6203 42 33, 6203 42 35, 6203 42 90, 6203 43 19, 6203 43 90, 6203 49 19, 6203 49 50, 6204 61 10, 6204 62 31, 6204 62 33, 6204 62 39, 6204 63 18, 6204 69 18, 6211 32 42, 6211 33 42, 6211 42 42, 6211 43 42
7	Women's or girls' blouses, shirts and shirt-blouses, whether or not knitted or crocheted, of wool, of cotton or man-made fibres	6106 10 00, 6106 20 00, 6106 90 10, 6206 20 00, 6206 30 00, 6206 40 00
12	Panty-hose and tights, stockings, understockings, socks, ankle-socks, sockettes and the like, knitted or crocheted, other than for babies, including stockings for varicose veins, other than products of category 70	6115 12 00, 6115 19 00, 6115 20 11, 6115 20 90, 6115 91 00, 6115 92 00, 6115 93 10, 6115 93 30, 6115 93 99, 6115 99 00
15	Women's or girls' woven overcoats, raincoats and other coats, cloaks and capes; jackets and blazers, of wool, of cotton or of man-made textile fibres (other than parkas) (of category 21)	6202 11 00, ex 6202 12 10, ex 6202 12 90, ex 6202 13 10, ex 6202 13 90, 6204 31 00, 6204 32 90, 6204 33 90, 6204 39 19, 6210 30 00
31	Brassières, woven, knitted or crocheted	ex 6212 10 10, 6212 10 90
115	Flax or ramie yarn	5306 10 10, 5306 10 30, 5306 10 50, 5306 10 90, 5306 20 10, 5306 20 90, 5308 90 12, 5308 90 19
117	Woven fabrics of flax or of ramie	5309 11 10, 5309 11 90, 5309 19 00, 5309 21 10, 5309 21 90, 5309 29 00, 5311 00 10, 5803 90 90, 5905 00 30

## **ANNEX II - version open for consultation by interested parties**

When completing the questionnaire version open for consultation by interested parties you should bear in mind that all exporters, importers and other Community producers will have access to it. The reply open for consultation should be sufficiently detailed to permit a reasonable understanding of the substance of the information submitted in confidence.

In order to assist you in completing the questionnaire version open for consultation by interested parties, we advise you to act as follows:

1. Use the completed "limited" questionnaire response as a basis. Identify all information in the limited response which you consider is not limited and **copy** it to the file for consultation.
2. After this, check once more whether the information you did not copy to the file for consultation is really limited. If you still consider it to be confidential, you must give the reasons why, item by item and summarise the limited information in a form which is adequate for the consultation by interested parties. If, in exceptional circumstances, it is not possible to even summarise the limited information, give reasons why summarisation is not possible.

### **Examples on how to summarise "limited" information.**

- ◆ When the information concerns numbers for various years you can use indices.

Example of limited information:

2001	2002	2003
20.000 EUR	30.000 EUR	40.000 EUR

The summary open for consultation by interested parties could be as follows:

2001	2002	2003
=100	150	200

- ◆ When the information concerns a single number you can apply a % change to it .

Example of limited figure:

"My cost of production is EUR 300 per tonne."

The summary for consultation could be as follows:

"My cost of production is EUR 330 per tonne" (+ footnote saying: "actual numbers have been amended by a margin of maximum  $\pm$  10% to protect confidentiality").

- ◆ When the limited information concerns text you can either summarise it or eliminate the names of parties by indicating their function.

Example: TRADING COMPANY Ltd told me that the prices of imports were 20% lower.

Summary for consultation by interested parties: **[one of my customers]** told me that the prices of imports were 20% lower.

### ANNEXI III: glossary

<b>Related company or party</b>	Persons shall be deemed to be related only if: (a) they are officers or directors of one another's businesses; (b) they are legally recognised partners in business; (c) they are employer and employee; (d) any persons directly or indirectly owns, controls or holds 5% or more of the outstanding voting stock or shares of both of them; (e) one of them directly or indirectly controls the other; (f) both of them are directly or indirectly controlled by a third person; (g) together they directly or indirectly control a third person; or (h) they are members of the same family.
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<b>Member States</b>	Please use the following country codes:			
Country	Code	Country	Code	
Austria	AT	Sweden	SE	
Belgium	BE	United Kingdom	GB	
Denmark	DK	Czech Republic	CZ	
Finland	FI	Cyprus	CY	
France	FR	Estonia	EE	
Germany	DE	Hungary	HU	
Greece	GR	Latvia	LV	
Netherlands	NL	Lithuania	LT	
Ireland	IE	Malta	MT	
Italy	IT	Poland	PL	
Luxembourg	LU	Slovakia	SK	
Portugal	PT	Slovenia	SI	
Spain	ES	Outside the EC	XEC	

<b>Delivery terms</b>	Please note that the acronyms given below for each Incoterm are a standard reference. Please use whenever possible the acronyms:
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Delivery terms	Incoterm
Ex works	EXW
Free carrier	FCA
Free alongside ship	FAS
Free on board	FOB
Cost and freight	CFR
Cost, insurance and freight	CIF
Carriage paid to	CPT
Carriage and insurance paid to	CIP
Delivered at frontier	DAF
Delivered ex ship	DES
Delivered ex quay (duty paid)	DEQ
Delivered duty unpaid	DDU
Delivered duty paid	DDP

<b>Post importation costs</b>	These costs cover all costs incurring after importation, such as customs clearance fee, ware housing in the port etc.
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